



FORWARD PLAN OF DECISIONS

7 June 2019 - 31 October 2019

This Edition of the Forward Plan Supersedes ALL Previous Editions

A handwritten signature in black ink, appearing to read 'Paul Carter', is centered on the page.

Leader of the County Council - Paul Carter
Published by Democratic Services

This Forward Plan lists “Key Decisions” which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. The Plan also contains reference to other proposed decisions, which although not Key Decisions are nonetheless significant in terms of their outcomes.

Please use the contact details given to let us know your views.

FORWARD PLAN OF DECISIONS

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council's web site at www.kent.gov.uk at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council's website.

The Kent County Council Cabinet Members are:	
Mr Paul Carter	Leader of the Council and Cabinet Member for Health Reform
Mr Peter Oakford	Deputy Leader and Cabinet Member for Finance and Traded Services
Mrs Clair Bell	Cabinet Member for Adult Social Care and Public Health
Miss Susan Carey	Cabinet Member for Customers, Communications and Performance
Mr Mark Dance	Cabinet Member for Economic Development
Mr Roger Gough	Cabinet Member for Children, Young People and Education
Mr Mike Hill	Cabinet Member for Community and Regulatory Services
Mr Eric Hotson	Cabinet Member for Corporate and Democratic Services
Mrs Catherine Rankin	Cabinet Member for Strategic Commissioning
Mr Mike Whiting	Cabinet Member for Planning, Transport, Highways and Waste

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

NEW

NOT BEFORE 6 JULY BY CABINET MEMBER

<p>Responsible Cabinet Member - Leader and Cabinet Member for Health Reform</p> <p>Reference No:</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00046 - No Use Empty (NUE) update and continuation of the initiative</p> <p>The Decision needed: Kent County Council (KCC) launched the No Use Empty (NUE) initiative in 2005 as part of its second round PSA2 commitments to examine better ways of delivering services, and particularly at working more effectively with district councils.</p> <p>The primary aim of the Initiative is to improve the physical urban environment in Kent by bringing long-term empty properties back into use as quality housing accommodation.</p> <p>Initial focus on the Urban coastal areas of East Kent (Districts: Dover, Thanet, Folkestone & Hythe, and Swale). Following the success of NUE in East Kent, the initiative was rolled out across Kent in 2008/09.</p> <p>Delivered by KCC in partnership with all 12 district councils NUE provides an exemplar model which can be replicated. Firmly established as the longest running and most effective empty property initiative in the country winning several awards including UK Housing Award for Regeneration (May 2018).</p> <p>Planning, dedicating resources, monitoring outcomes, adjusting delivery models to reflect current market conditions, providing financial assistance to owners by offering secured short-term loans with repayments recycled for new loans and above all continuity are the ingredients to the success of NUE.</p> <p>Achievements:</p> <ul style="list-style-type: none">• 5,911 empty properties brought back into use (2005 to March 2019)• £27m recycled loans awarded• £29m leverage from public/private sectors

- Turned 276 empty properties into 972 new homes
- Created 696 new council tax receipts worth £700k per year
- Contributed to New Homes Bonus

NUE welcomes the opportunity to provide Growth, Environment Development and Communities Cabinet Committee (GEDCC) with an update on the initiative, its future plans, gain GEDCC support for its continuation including satisfaction with the approval of delegation of authority in place as well as support to seek opportunities for unlocking further funding which will contribute to and help accelerate the delivery of good quality housing in the County.

The purpose of attending Cabinet Committee is to give an update of an existing initiative and seek support for its continuation as identified in the Budget Book approved on 14 February 2019 and to re-affirm delegation of authority.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Leader and Cabinet Member for Health Reform

Date:

Not before July 2019

Reason if Key Decision

The EqIA for NUE was undertaken and signed off May 2017 (agreed with KCC Equality Team)

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The decision will be considered at the Growth, Economic and Development Cabinet Committee on 26th June 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

£8.4m Capital for recycled loans (Budget Book 2019-20 Page 68, projects 5 and 6).

£150k Revenue (Budget Book 2019-20 Page 48, line ref 70) – note that the allocation for NUE is within the overall £2.4m identified for Economic Development.

Support documents



NOT BEFORE 18 JUNE 2019 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services</p> <p>Reference No: The Kings Hill Development Agreement 1989 requires KCC to release the land to facilitate the partnership's agreed aims.</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00044 - Kings Hill: Joint Venture Development Agreement between Kent County Council and Liberty Property Trust UK. Calibrated land disposal programme for residential development including: Phase 3 (Areas 2,3,4,5,6,7,8,9,) and Phase 5 (Areas 5.1,5.</p> <p>The Decision needed: The Cabinet Member for Corporate and Democratic Services proposes to delegate authority to the Director of Infrastructure to finalise terms and enter into all the necessary documentation to complete the disposal of all identified land parcels required for the calibrated land disposal programme within the Kings Hill development partnership scheme, in consultation with the Cabinet Member for Corporate and Democratic Services and the Cabinet Member for Economic Development.</p> <p>This proposed decision relates only to the land identified within the Kings Hill Development Agreement 1989 and subsequent Deeds of Variations.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Corporate and Democratic Services</p> <p>Date: Not before June 2019</p> <p>Reason if Key Decision N/A.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The matter will be discussed at the Policy and Resources Cabinet Committee meeting on 13 June 2019.</p> <p>The views of the local Member have been sought.</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: KCC's share of the returns from the partnership is re-invested into KCC's service delivery to support the Medium-Term Financial Plan.</p> <p>Support documents</p>

<p>Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services</p> <p>Reference No: KCC's interest in acquiring the property may lead to service of a Blight Notice by the owners, which could compel a purchase. Advice is being procured on this possibility.</p> <p>Key Yes</p>
Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.
<p>Title: 19/00045 - Strategic Acquisition, Maidstone</p> <p>The Decision needed: Proposed decision:</p> <p>The Approval to the Director of Infrastructure to progress with and enter into the necessary documentation to complete the acquisition of the aforementioned property in consultation with the Cabinet Member for Corporate and Democratic Services. The Decision will seek legal agreements to be actioned to complete the purchase of the relevant property.</p>
Section 2 – Who is taking the final decision and when
<p>Who is taking the Decision Cabinet Member for Corporate and Democratic Services</p> <p>Date:</p>

Not before June 2019

Reason if Key Decision

N/A.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Other consultation planned or undertaken:

Consultation with Cabinet Member for Planning, Highways, Transport and Waste, Property decision to be discussed at the Policy and Resources Property Sub Committee following negotiations.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Property holding costs, possible demolition costs, officer time, agency fees.

Support documents

NOT BEFORE 28 MAY 2019 BY CABINET MEMBER

Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste

Reference No: This contract variation enables the Authority to discharge its statutory duty as Waste Disposal Authority. KCC will be using Regulation 12 (Public Contracts between entities within the public sector) of the Public Contracts Regulations 2015 to vary this Contract.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00039 - Award of a short-term contract to the Commercial services Group for the operation of three household waste recycling centres

The Decision needed:

Background:

From June 2019 until November 2020, award a short-term variation of the contract for the operation and management of three additional household Waste recycling Centres to Commercial Services Group (CSG), Sites at Tovil, Maidstone and Swanley.

The incumbent contract expires at its full term in June 2019, it is not possible to extend this arrangement.

This will mean five sites will be operated in West Kent by CSG, these form 1 Lot of the contracted service for the management of Household Waste Recycling Centres and Transfer Stations

There are two further lots, consisting of six sites each, which serve the County, Mid Kent (Lot 2) and East Kent (Lot 3) the initial period of these contracts expires in November 2020.

By awarding a shorty-term contract, this will bring all contracts to a common end date and will allow officers to design a common commissioning for the whole county. The detail of this commissioning plan which will be discussed with Members of the Environment and Transport Cabinet Committee.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Planning, Highways, Transport and Waste

Date:

Not before May 2019

Reason if Key Decision

Equalities impact assessment has determined a low impact against all protected characteristics as this proposed decision will not affect protected groups. The contract mandates CSG to adhere to all aspects of the Equality Act 2010.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The decision was considered and endorsed at the Environment and Transport Cabinet Committee on 24th May 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
Expenditure of £1.2m funded through the existing operational budget.

Support documents

Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste

Reference No: Provision of such disposal services is a statutory obligation under the Environmental Protection Act 1990 and other such legislation

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:
19/00040 - South West Kent Dry Recyclables Processing Contract - SC18061

The Decision needed:
Proposed Decision:

To provide authority to the Head of Waste Services to agree new supply arrangements for processing the South West Kent dry recyclables.

Background:

Due to changes to the mix of co-mingled dry recyclable materials collected by both Tunbridge Wells Borough Council (TWBC) and Tonbridge and Malling Borough Council (TMBC) from 30th September 2019, Kent County Council (KCC) needs to source an alternative supplier to process this waste for recycling and re-processing.

The dry recyclable waste collected by the Borough Partnership cannot be incorporated into the existing contract as the composition of the material is different.

The Contract will be environmentally beneficial as the materials will be recycled therefore avoiding less desirable environmental impact.

Section 2 – Who is taking the final decision and when

<p>Who is taking the Decision Cabinet Member for Planning, Highways, Transport and Waste</p> <p>Date: Not before May 2019</p> <p>Reason if Key Decision An EQIA has been carried out and no equalities implications have been identified. The DPIA assessment reflects that there is no collection of personal data.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>The proposed decision will be considered at the Environment and Transport Cabinet Committee on 24 May 2019.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Indicative contract expenditure is funded through existing operational waste management budget; however, commodity prices do fluctuate as they are market driven. Such factors can affect overall cost.</p> <p>Support documents</p>

NOT BEFORE 23 MAY 2019 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Children, Young People and Education</p> <p>Reference No: The Local Authority as Strategic Commissioner of Education Provision has a key role in securing funding to provide sufficient education provision in the County, particularly in schools.</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00043 - Basic Need Programme Update and Proposed</p>

Process for School Organisation Proposals

The Decision needed:

Background

The Cabinet member for Children, Young People and Education will propose a new process to ensure key decisions would be made at a time when robust information is available. This includes costs, deliverability, and timescales in addition to the greater understanding of risk associated with each scheme. Any potential reputational risks to KCC should reduce. Implementation dates can be set with greater certainty, reducing situations where the school and KCC are required to admit pupils ahead of the buildings being available. Importantly schemes which become poor value for money due to high abnormal costs can be reconsidered before KCC is legally committed via a public notice.

The current CYPE Basic Need Programme consists of 79 projects across primary, secondary and special schools ranging from bulge years and expansions through to completely new schools. The current total value of the programme is £302.1m over the period 2018-2021.

The programme has, over the past seven years, been managed such that any cost pressures have been contained within the budget approved by County Council. In order to manage this budget effectively a programme management approach has been adopted which involves CYPE, Infrastructure and GEN2. The present approval process for capital projects can lead to budgets being set at a stage when full cost details are unavailable. This can create a situation where some schemes are delivered at a lower cost than originally anticipated, some are withdrawn for a variety of reasons, and others become more expensive as design and planning stages proceed.

Currently, using the mandate of the approved KCP, officers move individual school organisation proposals forward. Initial feasibility work is carried out to move from an identified pressure, i.e. 1FE within a particular planning area to a proposed solution. Depending upon the point in the annual cycle that this information becomes available, the next iteration of the KCP may name the intended scheme. The proposal next moves to public consultation. This is led by KCC if it relates to a maintained school, or by the trust if an academy or free school. The outcome of consultations, together with estimated capital costs derived from the initial feasibility study, are reported to CYPE Cabinet Committee. The Cabinet Committee's views on the proposal are then considered by the Cabinet Member for CYPE, who decides whether to progress the scheme. In the case of maintained schools this results in a statutory public consultation being issued in the form of a public notice, and in the case of an academy/free school, a decision to make the capital funds available, subject to any decision needed from the Secretary of State. It is this part of the process we recommend is amended.

The current arrangements result in a decision being made, and public notice issued, based on a high-level budget estimate and an early assessment

of timescales for delivery. When the statutory public notice is issued, a “complete proposal” is also produced and published in line with the requirements of Regulations. This sets out the County Council’s commitment to make the funding available to deliver the scheme, and sets the implementation date. The risks of a scheme running over-budget and over-time are significantly greater at this point, than if the key decision was made later in the process.

Implementing a revised decision-making process, will ensure that key decisions are made at a time when robust information is available. This includes costs, deliverability, and timescales in addition to the greater understanding of risk associated with each scheme. Any potential reputational risks to KCC should reduce. Implementation dates can be set with greater certainty, reducing situations where the school and KCC are required to admit pupils ahead of the buildings being available. Importantly schemes which become poor value for money due to high abnormal costs can be reconsidered before KCC is legally committed via a public notice.

The reasons for needing to adjust the budget allocations for the schemes above will be reported to CYPE Cabinet Committee, and these have been taken in to account in the final decision.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before June 2019

Reason if Key Decision

The proposal to change the sequencing of the decision-making process for school organisation proposals does not present any equalities issues. Equality Impact Assessments were completed for each scheme at the time of the original decisions. It is not envisaged that any changes would be required as a result of the proposals to vary the individual Record of Decisions.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed decision was considered by the Children’s, Young People and Education Cabinet Committee on 7 May 2019.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The basic need programme has, over the past seven years been managed such that any cost variations have been contained within the budget approved by County Council. In order to manage this budget effectively, a programme management approach has been adopted by GEN2/Infrastructure in liaison with CYPE. This approach has enabled the £17.12M of pressure generated by the increasing costs of the schemes identified above to be contained within existing programme budget. Some of the potential additional costs identified may prove to be revenue rather than capital in nature. If these costs materialise and prove to be revenue rather capital then work will be undertaken to manage this.

Support documents

NOT BEFORE 30 APRIL 2019 BY CABINET MEMBER

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: N/A

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00031 - Increase in the designated number at The Elms School, Dover

The Decision needed:

Background:

The Elms School is a good school designated for 96 pupils with behaviour and learning needs. Currently the school has 130 pupils on roll. This number is expected to increase to 158 from September 2019. It is necessary therefore, to regularise this situation and increase the designated number of the school via a statutory process.

Legislation requires that statutory proposals are undertaken where the number of pupils on roll of a special school exceeds its designated number by more than 10%. Therefore, we are proposing to increase the designated number to 158, to regularise the current position and to increase the number of places available.

Proposed decision:

Increase the designated number of The Elms School, Dover from 96 to 158 places

Section 2 – Who is taking the final decision and when

Who is taking the Decision
Cabinet Member for Children, Young People and Education

Date:
Not before April 2019

Reason if Key Decision
The Equality Impact Assessment is in place. No adverse impacts have been identified at this point.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

A consultation will take place in April/May 2019.

The Children’s, Young People and Education Cabinet Committee will receive a report on this matter in June 2019.

The view of the local members will be sought as part of the consultation.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
The Elms School will receive the funding for the pupils in line with the funding allocated to special schools through KCC’s funding formula. A feasibility study needs to be undertaken to assess what, if any accommodation will need to be needed to enable the increase in the designated number.

Support documents

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: KCC will accept the contractual responsibilities for the construction contracts to deliver the new school.

Key No

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:
19/00037 - New St Andrew's Primary Free School Contract Approval

The Decision needed:
Background:

In July 2016 the Department for Education approved a Wave 11 bid proposed by the Tenax Trust to establish the St Andrew's Primary Free School at Paddock Wood, Tunbridge Wells. The proposed new school will have the capacity for 420 pupils (2 FE) from reception to year 6. The bid also included an estimated 60 nursery places. The Education and Skills Funding Agency (ESFA) is responsible for funding the delivery of the new school.

The ESFA has appointed KCC to act as the Local Delivery Agent (Responsible Body), with Gen2 acting as KCC's Agent. As the Responsible Body, KCC will commit to procuring and delivering the scheme and will be the contracting authority for the purpose of the scheme. As the Responsible Body KCC is also responsible for compliance with all relevant statutory obligations and is required to secure any statutory approvals required to deliver the scheme.

Section 2 – Who is taking the final decision and when

Who is taking the Decision
Cabinet Member for Children, Young People and Education

Date:
Not before May 2019

Reason if Key Decision
Tenax Trust and the Department for Education will have considered the equality impacts of opening a new school as part of their decision making. In respect of this proposed decision, to agree KCC can enter into a contract to deliver the school building, there are no known equalities implications.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The matter does not need to be considered by the Infrastructure Commissioning Board as the proposal is outside of the terms of

reference.

Consultation on the proposal to open a new school would be a matter for Tenax Trust and the DfE.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The ESFA has allocated funding for the build costs of the school (circa £8.35 million) and this will be secured within a Development Agreement prior to KCC entering any Construction Contract. There will be no capital funding requirements from KCC in relation to the scheme and therefore no impact on the County Council's MTFP.

Support documents

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: N/A.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

19/00038 - Increase in the age range and the designated number at Oakley School, Tunbridge Wells

The Decision needed:

Background:

Oakley School is the PSCN school for Tunbridge Wells. Its designated age range is 2-18 years. All other PSCN schools in Kent are designated up to age 19 years (ie include Year 14 - young people who turn 19 during the academic year). Oakley School has established a separate company which is an Independent Specialist College (Oakley College) for young adults aged 19-25 years. This takes young people who are aged 19 (i.e. Year 15). The anomaly of Oakley being the sole PSCN school without provision for Year 14 and the fact pupils have a one-year gap before they can enter Oakley College needs to be addressed.

Proposed Decision:

Increase the age range of Oakley School, Tunbridge Wells from 2-18 to 2-19 and increase the designated number from 242-252 places.

Section 2 – Who is taking the final decision and when
<p>Who is taking the Decision Cabinet Member for Children, Young People and Education</p> <p>Date: Not before May 2019</p> <p>Reason if Key Decision The Equality Impact Assessment is in place.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>A consultation will take place in April/May 2019 with a public notice issues in June/July 2019.</p> <p>The Children’s, Young People and Education Cabinet Committee will receive a report on this matter in June 2019.</p> <p>The view of the local member will be sought as part of the consultation.</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: Oakley School will receive the funding for the pupils in line with the funding allocated to special schools through KCC’s funding formula. There is no capital expenditure for this proposal.</p> <p>Support documents</p>

NOT BEFORE 17 APRIL 2019 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Children, Young People and Education</p> <p>Reference No: N/A.</p> <p>Key No</p>
Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

19/00028 - Expansion of Palmarsh Primary School

The Decision needed:

Background Information:

In January 2017 permission was agreed to release £2,200,000 from the Education and Young People's Services Capital budget to enable Palmarsh Primary School to expand to 1FE. It was understood that this would be the first phase of a gradual expansion to 2FE.

The first phase of the expansion would provide 3 new classrooms, a new entrance off Jubilee Close, offices and car parking with further classrooms being added in later phases.

Planning permission for the first phase of the expansion has been achieved. However, in order to secure the said planning permission significant adaptations needed to be made increasing the capital costs to £2,600,000.

Options:

Consideration has been given as to how we can scale back the first phase of the expansion plans, ensuring there is: is sufficient high quality classroom space for the school to expand to 1FE; provision of a new entrance off Jubilee Close; increased car parking and the completion of agreed s278 works.

Sufficient classroom space could be achieved via the removal of an old mobile classroom and replacing this with a new two classroom mobile unit. The new offices and permanent classrooms could be delivered in a later phases as an when there is a need for second FE of provision. The total costs for the mobile classrooms, new entrance off Jubilee Close, car parking and s278 works would be in the region of £700,000.

A variation to the present planning permission will be required if this was to proceed.

Proposed decision:

The Cabinet Member for Children, Young People and Education is asked to release £625,000 of the £2,200,000 already agreed from the Children, Young People and Education Capital budget to expand Palmarsh Primary School to 1FE.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

<p>Not before April 2019</p> <p>Reason if Key Decision The Equality Impact Assessment is in place. The variation in plans will not impact on the judgements in the EqIA.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>This matter will be considered by the Infrastructure Commissioning Board on 30 April 2019 or 24 May 2019.</p> <p>A consultation on expanding to 1FE was undertaken in 2016, as there is no change to this decision further consultation is not required.</p> <p>The report will be submitted to the Children’s, Young People and Education Cabinet Committee meeting on 28 March 2019.</p> <p>The view of the local member will be sought prior to the Cabinet Committee meeting.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: £1,200,000 has been secured in developer contributions of which £887,000 has been paid so far. The estimated costs for the mobile classrooms, new entrance, carparking and s278 works would be in the region of £700,000. The School will put the £75,000 towards this from their capital funding with the rest coming from the Children, Young People and Education Capital budget. The School will receive increased funding through the Delegated Budget. The rising roles will be protected in line with KCC Growth Funding Policy. Revenue funding will also be allocated to enable the School to resource one of the classrooms. At present that is at a value of £6,000.</p> <p>Support documents</p>

NOT BEFORE 27 MARCH 2019 BY CABINET MEMBER

Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste

<p>Reference No: There are no additional legal implications from the proposed amendments.</p>
<p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 19/00020 - Joint Transportation Board - Revised Agreement</p> <p>The Decision needed: To adopt the revised JTB Agreement.</p> <ul style="list-style-type: none"> • Background <p>Joint Transportation Boards between KCC and the District/Borough Councils were established in 2005 to facilitate discussion and co-operation on local highway and transportation issues. Underpinning the JTBs is a legal agreement signed by KCC and each District/Borough.</p> <ul style="list-style-type: none"> • Options <p>The current Agreement terms allow for the Agreement to be reviewed every four years or at the instigation of the Kent County Council Corporate Director responsible for Highways and Transportation and amended by agreement between the parties if necessary as a consequence of any review.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Planning, Highways, Transport and Waste</p> <p>Date: Not before March 2019</p> <p>Reason if Key Decision There are no additional equality or data protection implications from the proposed amendments.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>The proposed decision will be considered at the Environment and Transport Cabinet Committee on 19 March 2019.</p>

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

There are no additional financial implications from the proposed amendments.

Support documents

1900020 - PROD

1900020 - JTB Agreement - Report

1900020 - Appendix B - Revised JTB Agreement

1900020 - Appendix C - Current JTB Chair

NOT BEFORE FEBRUARY 2018 BY CABINET MEMBER

Responsible Cabinet Member - Cabinet Member for Community and Regulatory Services

Reference No: Kent County Council (KCC) does not have a legal duty to provide sites in Kent for the Gypsy and Traveller community. This is a statutory duty placed upon the district and borough councils to discharge as part of their local plans. All local councils are required to produce an up-to-date Local Plan for their area, to guide the spatial development of the borough.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

17/00135 - Pitch Allocation Policy for Gypsy and Traveller Service Change

The Decision needed:

To revise and update Kent County Council's (KCC) Gypsy and Traveller Service Allocations Policy and to the introduction of a service charge which will be subject to an annual increase in line with the Retail Price Index (RPI) for all plots on KCC managed sites, which will be used to maintain and support reasonable living standards for site residents.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Community and Regulatory Services

Date:

Not before July 2018

Reason if Key Decision

EQIA's have been completed to ensure these implications have been factored in and mitigated against where appropriate.
Ensure that the council's policies on Equality and Human Rights and customer care are met and promote the health and safety in quiet enjoyment of pitches by all its site residents and ensure that the operation of the allocation policy assists in meeting that outcome.
Acknowledge that the gypsy and traveller communities belong to recognised ethnic groups and are protected groups under the Equality Act 2010.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Yes this has gone out to consultation and the closing date is: 20th December 2017.

We consulted:-

1. All of our site residents households across all affected sites
2. All affected district and borough councils specifically the Housing Benefit Departments x 6
3. Friends Families and Travellers (G&T Advocate Group)
4. KCC online consultation for all interested parties

This will go to the Environment and Transport Cabinet Committee on 31st January 2018

All Divisions are affected.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

In summary, not implementing the service charge would lead to either the deterioration or closure of existing sites. So despite considering alternative approaches, it was clear that charging a service charge would be the best approach to protect the service and continue to deliver for residents and KCC has endeavoured to keep this charge well below rental market costs.

Support documents

NOT BEFORE JANUARY 2018 BY CABINET MEMBER

Responsible Cabinet Member - Deputy Leader and Cabinet Member for Finance and Traded Services

Reference No: Provision of this service is a statutory responsibility. The market was tested to establish levels of interest.

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

17/00125 - Healthwatch Kent interim contract

The Decision needed:

Proposed decision: To agree:-

- a) the implementation of an interim contract for the provision of a Local Healthwatch for Kent for the period April 1st 2018 to March 31st 2020, with sufficient break clauses to end earlier where appropriate; and
- b) To incorporate the Service User Forum and Mental health Action Groups into the Healthwatch Kent contract

How the decision relates to Corporate Objectives

- Commissioning Framework Principle 7: Customers at the heart of our commissioning approach
- KCC's commissioning of a Healthwatch for Kent is required by duties under the Health and Social Care Act 2012, which built upon the Local Government and Public Involvement in Health Act 2007

The matter is referred to in the Business Plan/Medium Term Capital Programme.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Deputy Leader and Cabinet Member for Finance and Traded Services

Date:

Not before January 2018

Reason if Key Decision

No equalities implications – whole Kent provision.

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The proposed incorporation of the Service User Forum and Mental health Action Groups into the Healthwatch Kent contract was discussed by the Adult Social Care Cabinet Committee on 23 November 2017.</p> <p>The interim contract will be discussed by the Health Reform and Public Health Cabinet Committee on 24 January 2018.</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: The value of the proposed interim contract is up to £1.46M (£730k pa) for the period 1 April 2018 to 31 March 2020.</p> <p>Support documents</p>

NOT BEFORE OCTOBER 2017 BY CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services</p> <p>Reference No: None</p> <p>Key Yes</p>
Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.
<p>Title: 17/00094 - Disposal of Land East of Great Chart Primary School, Singleton</p> <p>The Decision needed: Approval to the Director of Infrastructure to progress with and enter into the necessary documentation to complete the disposal of the aforementioned property in consultation with the Cabinet Member for Corporate and Democratic Services. The Decision will seek legal agreements to be actioned to complete the sale of the relevant properties.</p>
Section 2 – Who is taking the final decision and when

<p>Who is taking the Decision Cabinet Member for Corporate and Democratic Services</p> <p>Date: Not before October 2017</p> <p>Reason if Key Decision None</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan Securing a capital receipt to fund the capital programme and to streamline the Council's property portfolio to achieve financial and efficiency benefits in line with appropriate policy</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Property decisions to be discussed at the Property Sub Committee.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Property holding costs will cease upon sale.</p> <p>Support documents</p>

<p>Responsible Cabinet Member - Cabinet Member for Planning, Highways, Transport and Waste</p> <p>Reference No: None</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: 17/00084 - (Phase 2) A274 Sutton Road, Maidstone at its junction with Willington Street</p> <p>The Decision needed: The Willington Street Junction Improvement Scheme is to help reduce congestion on the Sutton Road corridor on the A274 strategic route. Public engagement on the revised scheme layout will be carried out during August 2017, a report will be presented to advise the feedback and potential amendments including any related mitigation measures.</p>

The scheme supports policy objectives of supporting existing businesses and encouraging economic activity with housing growth and job creation by reducing congestion and improving infrastructure and accessibility.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Planning, Highways, Transport and Waste

Date:

Not before October 2017

Reason if Key Decision

None - detailed scheme design will consider equalities aspects

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

On-going liaison and engagement with residents and business community as required and at appropriate stages of the scheme development.

The decision will be discussed at the Environment and Transport Cabinet Committee on 21st September 2017.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

The estimate cost is £3m and will covered under existing budget allocations from the Local Growth Fund and Section 106 Developer Contributions.

Support documents

LONG TERM

Responsible Cabinet Member - Cabinet Member for Corporate and Democratic Services

Reference No:

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:
Lawn Primary School, Gravesend - New Playing Field

The Decision needed:
Update 01 February 2017: Officers have confirmed that the decision is still ‘live’ and that KCC continue to work with the landowner regarding use of the land and any consequential s106 arrangements. The process is expected to be lengthy and is likely to be ongoing for the duration of 2017.

The Cabinet Member will be asked to agree that KCC take a long lease of 99 years at a nominal rent from Lafarge to facilitate expansion of school roll. Lafarge to create new playing field and to maintain subsoil thereafter. The Playing Field is being delivered as part of a s106 Agreement being a contribution to mitigate the impact of adjacent development of 510 homes upon Lawn Primary School and free up space on the existing Lawn PS site to enable expansion of the existing school buildings from 1FE to 2FE.

Section 2 – Who is taking the final decision and when

Who is taking the Decision
Cabinet Member for Corporate and Democratic Services

Date:
Before January 2018

Reason if Key Decision
This decision is considered as a key decision owing to the length of the lease, in accordance with the Council's Property Management Protocol

Reason if this decision has been delayed/withdrawn from a previous plan

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

The proposed Cabinet Member decision will be considered by the Property Sub-Committee at its meeting scheduled 27 March 2015

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
Lead officer: Kahren Knott – Estates Surveyor, Property & Infrastructure Support
03000 416356
kahren.knott@kent.gov.uk

Lead Director: Rebecca Spore – Director of Property & Infrastructure Support
03000 416716
Rebecca.spore@kent.gov.uk

Support documents

Responsible Cabinet Member - Cabinet Member for Children, Young People and Education

Reference No: 16/00101

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:
16/00101 - Proposal to expand Marden Primary School

The Decision needed:

The Cabinet Member for Children, Young People and Education will be asked to agree to:

- i. Expand Marden Primary School, Goudhurst Road, Marden, Tonbridge, Kent, TN12 9JX, from 280 places to 420 places, increasing the published admission number (PAN) from 40 to 60 for Year R entry in September 2018
- ii. Allocate the budget from the Basic Needs budget (full details to be provided within the Education and Young People's Services Cabinet Committee Report)

In accordance with Appendix 4 Part 2 16 (a) of the Council's constitution, the Council's Executive Scheme of Officer Delegation provides that "Once a Member-level decision has been taken.....the implementation of that decision should be delegated to officers..." In this instance it is envisaged that the Director of Infrastructure will inherit the authority to act and will enter into any necessary contracts/ agreements on behalf of the County Council or further delegate responsibilities in accordance with 16 (c) of the same scheme "Senior Managers exercising delegated powers will...be able to sub-delegate...functions to more junior officers"

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Young People and Education

Date:

Not before January 2018

Reason if Key Decision

This proposal will help “to ensure that Kent’s young people have access to the education....necessary to support Kent business to grow ...” as set out in ‘Increasing Opportunities, Improving Outcomes: Kent County Council’s Strategic Statement (2015 - 2020)’ and supports delivery of KCC’s responsibility to provide sufficient, high quality places where they are needed as set out in the ‘Commissioning Plan for Education Provision in Kent 2016-2020’

Financial Implications: Will be set out in the report that will be considered by the Children's, Young People and Education Cabinet Committee.

Legal Implications: Any legal implications will be identified in the report that will be considered by the Children's, Young People and Education Cabinet Committee

Equality Implications: An Equality Impact Assessment has been produced and can be viewed here: www.kent.gov.uk/schoolconsultations .

Reason if this decision has been delayed/withdrawn from a previous plan**Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors****Consultees**

The Commissioning Plan for Education Provision 2016-20 identified Marden as an area of future need and Marden Primary School was therefore proposed for expansion to meet that predicted demand. The Plan was considered and endorsed by the Education and Young People’s Services Cabinet Committee on 15 December 2015 prior to the final version being considered and approved by Cabinet on 21 March 2016.

A public consultation commenced on 23 September 2016 and closed on 21 October 2016. Further information is available on the School Consultation webpage: www.kent.gov.uk/schoolconsultations

The outcome of the consultation was due to be reported to Education and Young People’s Services Cabinet Committee on 23 November. The report was deferred, pending further discussions on the design and planning process and will be considered by the Cabinet Committee at its meeting scheduled for 22 June 2017

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Jared Nehra, Area Education Officer for West Kent
03000 412209
Jared.nehra@kent.gov.uk

Support documents

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UPDATE AWAITED

<p>Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services</p> <p>Reference No: 13/00095</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.</p> <p>The Decision needed: To seek approval for the Director of Property and Infrastructure Support in consultation with the Cabinet Member for Corporate and Democratic Services to progress with and enter into the necessary legal documentation to complete the disposal of residential land adjoining Great Clayne Lane Farm, Gravesend following the marketing of the site. The site has been marketed and offers received, shortlisted and a preferred purchaser has been identified. The Decision will seek for legal agreements to be actioned to complete the sale of the property.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Corporate & Democratic Services</p> <p>Date: Not before October 2015</p> <p>Reason if Key Decision Financial criteria is likely to be exceeded</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p>

Local Members Colin Caller and Jane Cribbon will be consulted before the decision is taken and all members of the council notified.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Lead officer: Rebecca Spore
Director of Property & Infrastructure Support
Tel: 01622 - 221151
E-Mail: rebecca.spore@kent.gov.uk

Support documents

Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services

Reference No: 14.00022

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Former Shepway Resource Centre, Folkestone - Disposal

The Decision needed:

LATEST UPDATE:

19/05/2014 - Decision due date changed from 18/02/2014 to 01/08/2014.

REASON: The proposed decision to dispose of the Centre was delayed while internal processes were undertaken to ensure that no other suitable use could be found before disposal. This process is complete and the former resource centre will be placed on the market shortly. Responses from the market will be gauged after a period of approximately 3 months and a proposal for the site put forward at that time. The decision will be considered by the Property Sub-Committee or the Policy and Resources cabinet Committee before being taken by the Cabinet Member.

To seek approval to the disposal of the former Shepway Resource Centre following the marketing of the site

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Corporate & Democratic Services

<p>Date: Not before October 2015</p> <p>Reason if Key Decision</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>The proposed decisions will be discussed at Policy & Resources' Property Sub Committee following marketing. The property is situated within the electoral division of Folkestone West. Cllr Hod Birkby has been consulted.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Alyson McKenna, 01622 696032 alyson.mckenna@kent.gov.uk Rebecca Spore, 01622 221151 rebecca.spore@kent.gov.uk</p> <p>Support documents</p>

DEFERRED

<p>Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services</p> <p>Reference No:</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Sandwich Highways Depot</p>

The Decision needed:

Update 09/03/2015:

DEFERRED: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value is secured; surveys are being carried out with a view to marketing the site in the future dependent on the outcome of those surveys.

Latest Update:

19/05/2014: Decision due date changed from 23/12/2013 to 'Not before' 01/11/2014.

REASON: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value for the site is secured. Options appraisal work is underway and this work is expected to take approx. 6 months, therefore an expected decision date is set for November.

To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme.

To seek approval to identify and progress with the acquisition of a new site for the service.

The Director of Property and Infrastructure Support will be authorised to finalise terms for both the disposal and acquisition of a new site.

This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.

- Firstly it helps deliver the “Kent Environment Strategy” by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.
- Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.
- Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.

The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Corporate & Democratic Services

Date:

Reason if Key Decision

Reason if this decision has been delayed/withdrawn from a previous plan
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>The matter was considered by the Property Sub Committee of the Policy and resources Cabinet Committee at its meeting on 27th February 2013. The proposed decision was endorsed by the Committee.</p> <p>The report to committee was exempt from publication and consideration of it took place in private.</p> <p>Public minutes can be viewed by clicking on the link below:</p> <p>https://democracy.kent.gov.uk/documents/g5176/Printed%20minutes%2027th-Feb-2013%2014.00%20Property%20Sub-Committee.pdf?T=1</p>
Section 4 – Responsible Officer – Who to contact for more information.
Your name, Your Service, Your phone number and email address:
Support documents

Responsible Cabinet Member -
Reference No: 12/020231
Key No
Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.
<p>Title: Eden Centre Lease</p> <p>The Decision needed: LATEST UPDATE: 19/05/2014 - Decision due date changed from 01/03/2014 to 01/01/2015. REASON: The decision remains at the earliest stages of investigation and options appraisal. A further review will take place in January 2015 when a decision pathway will be identified and the proposed decision updated further.</p> <p>-----</p> <p>To seek agreement to the principle of granting a long lease to a charitable community interest company or similar vehicle, of The Eden Centre, Four</p>

Elms Road, Edenbridge.

The proposal directly links to Bold Steps for Kent, putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable citizens.

The impact of the decision will be that KCC will have less control of the management and operation of the centre as they would become the responsibility of a third party.

Risks identified are:

- Reliance on the professionalism of the trustees to deliver a successful facility, agreeing with all partners a financial model for the charitable vehicle
- Reputational damage to KCC if the charitable vehicle were to fail
- Obtaining buy in from all community groups in occupation to form trust
- Untried and untested model
- Level of income generation from the centre which could go to the charitable vehicle is currently unknown as a new facility
- Continued KCC ownership of a non-core asset
- Officers may be unable to get agreement from stakeholders, charitable vehicle does not prove financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

Section 2 – Who is taking the final decision and when**Who is taking the Decision**

Date:

Reason if Key Decision

Not a key decision

Reason if this decision has been delayed/withdrawn from a previous plan**Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors****Consultees**

The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Rebecca Spore - Director of Property & Infrastructure Tel no 01622 22115,
Rebecca.spore@kent.gov.uk

Barbara Cooper, Director of Economic Development. Tel no 01622 221856,
Barbara.cooper@kent.gov.uk

Support documents

- Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors